

Guardianship and Conservatorship Program Regulations

707 Inactive Status

707.1 A CPGC or Agency may voluntarily request inactive status by notifying the Board in writing of the date the change in status is to be effective and by complying with the requirements of this regulation. AOC staff is authorized to grant inactive status to CPGCs or Agencies that qualify under these Regulations. AOC staff denials to inactive status request must be reviewed and approved by the Certification and Applications Committee.

707.2 A CPGC on voluntary inactive status by the Board is not required to pay the full annual fee, but shall pay in accordance with Regulation 703.2.3. A CPGC on voluntary inactive status is required to file an E&O Declaration and the GR 23(e) Disclosure.

707.3 A CPGC on voluntary inactive status may return to active status by filing a petition to return to active status with the Board within two (2) years from the date that voluntary inactive status was granted. The CPGC must pay the annual fee and meet any additional requirements for CPGCs.

707.4 A CPGC on inactive status longer than two years from the date of transfer to inactive status can only be returned to active status after review by the Application Committee. The Application Committee may require the Guardian and Conservator to complete all or a portion of the initial certification process.

707.5 Prior to requesting inactive status, the CPGC shall:

707.5.1 Comply with all statutory and court-ordered requirements for discharge from responsibilities as a guardian and conservator in each case in which the CPGC has been appointed, with the exception that a guardian and conservator who is not a member of the individual's family and who charges fees for carrying out the duties of court-appointed guardian may retain guardianship or conservatorship over two individuals;

707.5.2 File with the Board an affidavit showing:

707.5.2.1 Compliance with these requirements.

707.5.2.2 The address where communications may be directed to the inactive CPGC or Agency, and acknowledging a requirement to keep their address current with the AOC for 36 months following surrender.

707.5.2.3 After being placed on inactive status, the former CPGC shall not accept any new clients or engage in work as a CPGC until return to active status.

707.5.2.4 The CPGC or Agency shall file the affidavit or declaration required by this regulation within sixty (60) calendar days of the date of the written notice to the Board of the intent to go on inactive status.

707.6 Failure to file the compliance affidavit or failure to comply with other statutory and court-ordered requirement shall subject the CPGC or Agency to revocation of existing certification.

707.7 The CPGC or Agency may revoke the notice of intent to go on inactive status by notifying the Board in writing.